

Nomor : 403/SKL/BTP/VII/2025

Lampiran : 2 (dua) Lembar

Perihal : Penyampaian Informasi Program Pelatihan Daring FSME – RELO

Kepada Yth.

Seluruh Sivitas Akademika

Politeknik Pariwisata Batam

Di tempat

Dengan hormat,

Sehubungan dengan surat informasi dari *Embassy of the United States of America* melalui *Region English Language Office (RELO)*, dengan ini kami sampaikan bahwa saat ini telah dibuka pendaftaran program pelatihan daring *Online Professional English Network (OPEN)*, khususnya *Fostering Student Motivation and Engagement (FSME)*. Periode akan berlangsung pada 02 September – 18 November 2025 (8 minggu).

Program ini merupakan pelatihan profesional tingkat pascasarjana bagi pendidik Bahasa Inggris, didukung oleh U.S. Department of State dan universitas mitra di Amerika Serikat. Adapun persyaratan dan dokumen yang harus diperhatikan dan dipersiapkan peserta sesuai dengan yang ada pada surat dari *Embassy of the United States of America*, terlampir pada bagian lampiran. Tanggal penting program ini meliputi:

- **Batas akhir pengumpulan Formulir** : Selasa, 8 Juli 2025
- **Periode Orientasi**: 2 – 18 September 2025
- **Pelaksanaan Kursus**: 23 September – 18 November 2025

Bagi Bapak/Ibu Sivitas Akademika Politeknik Pariwisata Batam yang berminat untuk mengikuti program ini, silakan segera menghubungi bagian **Kesekretariatan** untuk mendapatkan bantuan pengisian formulir dan pengumpulan dokumen yang diperlukan.

Hormat Kami,
Direktur Politeknik Pariwisata Batam



Siska Amelia Maldin, S.Pd., M.Pd.
NIDN. 1002089002

Tembusan:

1. Ketua Yayasan Vitka;
2. Yang Bersangkutan;
3. Arsip.



Embassy of the United States of America

Jakarta, July 1, 2025

Siska Maldin, S.Pd., M.Pd
Director
Batam Tourism Polytechnic
Batam

Dear Ibu Siska Maldin,

Warm greetings from the Regional English Language Office (RELO) at the U.S. Embassy Jakarta.

It is our pleasure to introduce the *Online Professional English Network (OPEN)*—a teacher-training initiative developed by U.S. academic institutions and supported by the U.S. Department of State. This digital program offers 8-week graduate-level professional development courses for English language educators in Indonesia.

We are pleased to inform you that *Fostering Student Motivation and Engagement (FSME)* online course is currently open for registration. Please refer to the attached flyers for detailed course descriptions. We kindly invite Batam Tourism Polytechnic to nominate qualified English language lecturers to participate in these programs.

Course Duration: September 2 – November 18, 2025 (8+ weeks)

Eligibility Requirements: Nominees must:

1. Be English language teachers or lecturers at their respective institutions
2. Be Indonesian citizens residing in Indonesia throughout the program period
3. Have an upper-intermediate level of English proficiency, demonstrated by one of the following:
 - TOEFL ITP: 543–626
 - TOEFL iBT: 72–94
 - IELTS: 5.5–6.5
4. Commit to 8–10 hours per week of online coursework
5. Have consistent access to high-speed internet
6. Be competent in digital communication and basic file management
7. Be able to engage in discussions and meet assignment deadlines

Important Dates:

- Orientation: September 2–18, 2025
- Course Term: September 23 – November 18, 2025



Embassy of the United States of America

Please submit your nominations by completing the attached Excel spreadsheet and sending it to Ms. Ayunda Siagian at SiagianAV@state.gov or via WhatsApp at 0812-100-4634 by Tuesday, July 8, 2025. Kindly note that selection is subject to a competitive review process.

We sincerely hope this opportunity will benefit your educators and support their continued professional growth. We look forward to your nominations and continued collaboration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ruth Goode".

Ruth Goode
RELO Director for Indonesia and Timor-Leste
U.S. Embassy Jakarta